



SAIGON BEER - ALCOHOL - BEVERAGE CORPORATION
REGULATIONS ON NOMINATION, SELF-NOMINATION AND ELECTION
FOR ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS FOR THE TERM
2018 - 2023
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2021

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Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;

Pursuant to the Charter of Saigon Beer – Alcohol – Beverage Corporation (SABECO);

The SABECO's Annual General Meeting of Shareholders 2021 shall conduct an additional election of the Board of Directors for the term 2018 - 2023.

The regulation of nomination, self-nomination and election for additional members of the Board of Directors for the term 2018 - 2023 is as follows::

I. OBJECTIVES OF PROMULGATING:

This Regulation stipulates the conditions and procedures for nominating, self-nominating, election for additional members of the Board of Directors (“BOD”) for the term 2018 - 2023.

Shareholders/authorized persons, candidates involving in the nomination, self-nomination for additional members of the Board of Directors for the term 2018 - 2023 shall comply with this regulation.

II. NUMBER OF ADDITIONAL MEMBERS OF THE BOD

- Additional members to elect: 02 members;
- Term: 2018 – 2023;
- Maximum number of candidates: unlimited.

III. PRINCIPLES OF NOMINATION, SELF-NOMINATION FOR MEMBERS OF THE BOD

1. Regulations on nomination, self-nomination for members of the BOD

The shareholders holding voting shares for a consecutive period of at least six (06) consecutive months have the right to accumulate the number of voting rights of each shareholder to nominate candidates of the BOD. A shareholder or a group of shareholders holding 10% of the total number of voting shares shall be entitled to nominate one (01) candidate; from more than 10% and less than 30% to nominate up to two (02) candidates; from 30% to less than 40% to nominate up to three (03) candidates; from 40% to less than 50% to nominate up to four (04) candidates, from 50% to less than 60% to nominate up to five (05) candidates, from 60% to less than 70% to nominate up to six (06) candidates, from 70% to less than 80% to nominate up to seven (07) candidates; and from 80% and less than 90% to nominate up to eight (08) candidates.

Where the number of candidates for the BOD by way of standing for nomination or self-nomination is insufficient, the incumbent Board of Directors may nominate additional candidates or hold a nomination according to a procedure regulated by SABECO's Internal Governance Regulations. The nomination procedure or the way the incumbent Board of Directors nominates candidates for the Board of Directors must be clearly announced and approved by the General Meeting of Shareholders before commencing the nomination.

2. Criteria for candidates for a member of the Board of Directors

- Having full capacity for civil acts and not being persons prescribed in Clause 2, Article 17 of Law on Enterprises No. 59/2020/QH14;
- Having professional qualifications and experience of business administrative and not necessarily being a shareholder of the company, unless otherwise stipulated in the Charter of the company.
- Not concurrently be members of the Board of Directors of more than five (05) other public companies.

3. Documents of nomination, self-nomination:

- Official Letter on nomination, self-nomination for member of the BOD;
- Curriculum vitae (please refer to the form);
- Certified true copies of the following documents: ID card / Passport / Citizen ID card;
- Certified true copies of degrees for academic qualification and professional qualifications (if any);
- Nominee must take responsibility before the law, before the General meeting of shareholders for the accuracy and truthfulness of content of their profiles.

4. Deadline and address for receiving documents

The shareholder or the group of shareholders who meet the above criteria for nomination, self-nomination for members of the Board of Directors should send nomination, self-nomination documents by **April 23, 2021** to the SABECO's office at:

DOCUMENTS OF NOMINATION/SELF-NOMINATION FOR MEMBERS OF THE BOARD OF DIRECTORS

Recipients: The Board Of Directors Office

Saigon Beer - Alcohol - Beverage Corporation

5th Floor, Vincom Center, 72 Le Thanh Ton St, Ben Nghe Ward, District 1, HCMC

Tel.: (028) 3829 4081

IV. PRINCIPLES, METHOD OF ELECTION:

1. Principles of Election

- Comply with the law, the charter.
- Secret ballot method.
- The right to vote is calculated according to the number of shares owned or authorized. The result of the election is calculated on the number of voting shares of the attending shareholders.
- The Vote Counting Committee is nominated by the Chairpersons and approved by the General Meeting of Shareholders. A member of the Vote Counting Committee must not be named on the list of nominees and candidates for the Board of Directors.

2. Method of election.

- List of candidates is sorted alphabetically by name, full name and last name on the Electing Ballot.
- Method of election:
 - ✓ Use the cumulative voting method: Accordingly, each shareholder/authorized person has total number of votes corresponding to total number of shares owned multiplied by the number of members to be elected to the Board of Directors, and shareholders/authorized persons are entitled to vote his/her total votes for one or a number of candidates.
 - ✓ Each shareholder/authorized person attending the AGM shall be given one electing ballot for the Board of Directors. The shareholder shall fill in the number of votes for each candidat they wish to elect so that the total number of votes cast shall be equal to or less than the total number of votes held by that shareholder/authorized person. In case of voting error, shareholder/authorized person may contact the Vote Counting Committee to re-issue the vote and return the old one.
- Electing ballot will be placed in the ballot box that was sealed prior to vote counting.

3. Validity of Electing Ballot:

- Valid Electing Ballot:
 - ✓ Follow the template issued by AGM's Convening Committee and having Company stamp;
 - ✓ Not be erased nor changed in printed content except for the contents required by AGM's Convening Committee;
 - ✓ Not cross name of candidates;

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- ✓ The total number of votes cast is not greater than the total number of entitled votes;
- ✓ Must be signed and, must have full name of shareholder/authorized person under the signature.
- The following votes will be considered invalid:
 - ✓ The Ballot which does not meet one of above conditions is invalid.

4. Record the electing results:

- Vote counting: Conduct under the supervision of a shareholder representative.
- The Vote Counting Committee shall make minutes of vote counting, announce the results and, together with the Chairpersons address questions and complaints of shareholders (if any).
- The counted votes will be archived in accordance with regulations and opened at the request of the General Meeting of Shareholders of SABECO.

5. The principle of elected persons:

- Have the highest percentages of voting shares (the percentage of voting shares shall be taken from the top down to the full number of the Board of Directors to be elected).
- In cases, there are candidates with the same percentage of votes for the last position of members of the BOD, the election will be re-organized among these candidates.
- In cases where there are not enough members, it shall be supplemented until the sufficient number of members of the Board of Directors is met.

V. IMPLEMENTATION:

The regulation of nomination, self-nomination and election for additional members of the Board of Directors for the term 2018 - 2023 will take effect immediately after being approved by the Annual General Meeting of Shareholders 2021.

Ho Chi Minh City, April , 2021
ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

Koh Poh Tiong



CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM
Độc Lập – Tự Do – Hạnh Phúc

*SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness*

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Hình ảnh
Picture
(3x4)

SƠ YẾU LÝ LỊCH
CURRICULUM VITAE

Ứng cử viên/Candidate for: Thành viên hội đồng quản trị/Member of
the Board of Directors

Họ và tên/ <i>Full name</i>	
Giới tính/ <i>Gender</i>	
Ngày sinh/ <i>Date of birth</i>	
Nơi sinh/ <i>Place of birth</i>	
CMND/Hộ chiếu/Thẻ căn cước <i>Identity card/Passport</i>	
Ngày cấp/ <i>Date of issue</i>	
Nơi cấp/ <i>Place of issue</i>	
Quốc tịch/ <i>Nationality</i>	
Dân tộc/ <i>Ethnic group</i>	
Địa chỉ thường trú <i>Permanent residence address</i>	
Điện thoại/ <i>Telephone</i>	
Trình độ học vấn <i>Education</i>	
Trình độ chuyên môn <i>Qualifications</i>	
Quá trình công tác <i>Working experience</i>	
Chức vụ hiện tại tại SABECO (nếu có) <i>Current positions at SABECO (if any)</i>	



Các chức vụ hiện đang nắm giữ tại tổ chức <i>Current positions at other organizations</i>	
Số CP SAB nắm giữ <i>Number of SAB shares owned</i> cổ phần/shares
+ Đại diện sở hữu <i>Representing ownership</i> cổ phần/shares
+ Cá nhân sở hữu <i>Individual ownership</i> cổ phần/shares
Những người liên quan có nắm giữ cổ phiếu SAB <i>Related persons holding SAB shares</i>	- Tên người liên quan:
	- Mối quan hệ:
	- Nắm giữ: cổ phiếu SAB;
	- <i>Name of related person:</i>
	- <i>Relationship:</i>
	- <i>Holding:</i>SAB shares;
Các cam kết nắm giữ (nếu có) <i>Holding commitments (if any)</i>	
Các lợi ích có liên quan đến SABECO (nếu có) <i>Benefits related to SABECO (if any)</i>	

Tôi cam đoan những lời khai trên đây là hoàn toàn đúng sự thật, nếu sai tôi hoàn toàn chịu trách nhiệm trước pháp luật và cam kết thực hiện nhiệm vụ một cách trung thực nếu được bầu làm thành viên Hội đồng quản trị.

I hereby certify that the above statements are true and accurate, I shall take full responsibility by the law and commit to duty of honest performance if elected as a Member of the Board of Directors.

....., ngày tháng năm 2021

....., date month2021

Người khai ký tên, ghi rõ họ tên

Signature and full name of the declarant